



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

14 September 2026

DIVISION MEMORANDUM
No. **606** s. 2026

**CALL FOR SUBMISSION FOR THE REGULAR PHILIPPINE EDUCATIONAL
PLACEMENT TEST (PEPT) REGISTRANTS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public and Private Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to **DepEd Order No. 055, s. 2016** titled **Policy Guidelines on the on the National Assessment of Student Learning for K to 12 Basic Education Program, DepEd Memorandum No. 053 s. 2026** known as **Administration of the Regular Philippine Educational Placement Test**, this Office announces the **Call for Submission for the Regular PEPT Registrants on or before September 29, 2026 until 5:00 p.m.** at the **Records Section, DepEd Tayabas, Brgy. Potol, Tayabas City.**

2. This activity aims disseminate and register interested regular PEPT applicants for over age learners.

3. Below are the List of Documentary Requirements for the PEPT registrants.

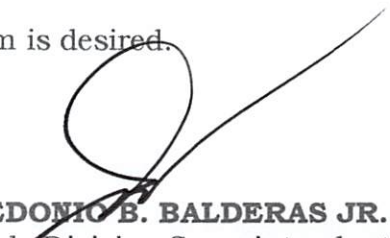
3.1 For new PEPT Registrants

- a. Original and one (1) photocopy of the **birth certificate**, duly authenticated and issued by the Philippine Statistics Authority (formerly National Statistics Office) or by the Local Civil Registrars;
- b. Certified true copy of the **permanent school record** (e.g., SF10/ Form 137) signed by the principal, registrar or school administrator with a dry seal;
- c. **Certificate of Attendance in intervention programs** or any proof of schooling (if available);
- d. Two (2) identical and recently taken **1x1 color identification ID pictures with name tags and a white background** (other id pictures will not be accepted) and;
- e. One (1) copy of the accomplished **PEPT Registration Form**.

3.2 For retakers and PEPT Passers

- a. Original and one (1) photocopy of the **PEPT Certificate of Rating**;

- b. Two (2) identical and recently taken 1x1 color identification ID pictures with name tags and a white background (other id pictures will not be accepted) and;
 - c. One (1) copy of the accomplished **PEPT Registration Form**.
4. Please see Enclosure 1: Copy of the PEPT Registration Forms and Enclosure 2: Composition of the Division Testing Core Group for Regular PEPT.
5. Immediate dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated

References: DepEd Order No. 055, s. 2016

DepEd Memorandum No. 053 s. 2026

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
PEPT

SGOD- call for submission for the regular philippine educational placement test (pept) registrants
SGONNPOO-005553/September 14, 2026

Enclosure 1

COPY OF THE REGISTRATION FORM

(Enclosure No. 2 to DepEd Memorandum No. **053** s. 2026)

Annex B



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

Local Examination Management System (LEM) Copy

**PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT)
REGISTRATION FORM**

Name of Registrant/Examinee	Last Name	First Name	M.I.
No., Street, Barangay, Town, Province/City		Age	Sex
Mailing Address		☐ Male	☐ Yes
		☐ Female	☐ No
Date of Birth (Month/Date/Year)	Contact Number	Date of Examination (Month/Date/Year)	
Name and Address of School Last Attended	Last Grade Level Completed		
	To be filled out by the Division Testing Coordinator		
	☐ No Schooling ☐ Grade 5 ☐ Kindergarten ☐ Grade 6 ☐ Grade 1 ☐ Grade 7 ☐ Grade 2 ☐ Grade 8 ☐ Grade 3 ☐ Grade 9 ☐ Grade 4 ☐ Grade 10		
Purpose	Grade Levels to Take (check all that apply)		
To be filled out by the Division Testing Coordinator	To be filled out by the Division Testing Coordinator		
☐ Placement ☐ Validation ☐ Subject Completion ☐ Retake	☐ Kindergarten ☐ Grade 8 ☐ Grade 1 ☐ Grade 9 ☐ Grade 2 ☐ Grade 10 ☐ Grade 3 ☐ for retake, indicate the grade level/s and subject/s to take ☐ Grade 4 ☐ Grade 5 ☐ Grade 6 ☐ Grade 7		
Place and Date of Registration	Examination Center		

INSTRUCTIONS TO THE DIVISION TESTING COORDINATOR (DTC)

- Before signing this form, please ensure that all entries on **Age, Last Grade Level Completed, and Grade Levels to Take** are legible and correct.
- Detach **Admission Slip** and give it to the applicant.
- Keep the **LEM's Copy** and give it to the **Chief Examiner** on examination day for the applicant verification purposes.
- Return to the applicant all the original copies of the documents submitted.
- NO REGISTRATION FEE**

I hereby declare under oath that I have personally accomplished this Registration Form and that by affixing my name below, I am certifying that all documents attached to this application are a faithful reproduction of the original, and that all statements and information provided therein are complete, accurate, and correct to the best of my knowledge. I am assuming full responsibility and accountability for the correctness of the details provided and for the document's authenticity.

I voluntarily consent to the collection, use, processing, storage, and disclosure of my personal data for lawful and declared purposes, in accordance with the Data Privacy Act of 2012 and its Implementing Rules and Regulations, with the understanding that my data will be protected, retained only as necessary or as required by law, and that I may exercise my rights as a data subject, including the right to withdraw consent subject to applicable legal limitations.

Signature over Printed Name of Registrant/Examinee

To be filled out by the Division Testing Coordinator

For NEW PEPT REGISTRANTS

- ☐ Original and Photocopy of Birth Certificate (NSO/PSA or Local Civil Registrar)
- ☐ Certified True Copy of School Records with dry seal (SF 10/F137 signed by the School Principal/Registrar/Administrator)
- ☐ Identical and recently taken 1x1 colored ID pictures with name tag (2 pcs) with white background

For retakers and PEPT passers only

- ☐ Original and Photocopy of Certificate of Rating (COR)
- ☐ Identical and recently taken 1x1 colored ID Pictures with name tag (2 pcs) with white background

Additional Requirements for PEPT Validation Purposes only

- ☐ Endorsement Letters
- ☐ Regional Office
- ☐ Schools Division Office



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Department of Education
BUREAU OF EDUCATION ASSESSMENT

Registrant's Copy

**PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT)
ADMISSION SLIP**

Name of Registrant/Examinee	Last Name	First Name	M.I.
Date of Birth (Month/Date/Year)	Age	Date of Examination (Month/Date/Year)	
Examination Center	Last Grade Level Completed	Grade Levels to Take	
	To be filled out by the Division Testing Coordinator	To be filled out by the Division Testing Coordinator	

NOTES

- Upon registration, the **Registration Officer** will inform you of the examination date and venue.
- Complete all the information in the Registration Form.
- On the examination day, the examinee must be in the venue at 7:30 A.M. Bring this slip and at least two (2) pieces of No. 2 pencils.

Certified True and Correct:

Signature over Printed Name of Division Testing Coordinator

1" x 1" Picture

Enclosure 2

DIVISION TESTING CORE GROUP FOR THE REGULAR PEPT

No.	Name	Position / Designation
1	Celedonio B. Balderas Jr.	Schools Division Superintendent
2	Joan Kathleen Talabong – Brizuela	EPS II/DTC
3	Joyce Ann P. Limbo	Supply Officer/Alternate Private School
4	Montano L. Agudilla Jr.	SEPS-SMME/Test Monitor
5	Joan C. Salcedo	Medical Officer
6	Princess A. Talavera	Support Staff
7	Johnny N. Zafranco	
8	Agnes M. Luzadas	
9	Cherry G. Hugo	CE, BANHS
10	Maria Edissa S. Contreras	Room Examiner
11	Reymart P. Villapena	Room Examiner